Mountainland Continuum of Care
CoC Project Application Review Criteria
Renewal Projects

RECOMMENDED PROJECT RANK #:			
RECOMMENDED TIER (CIRCLE):	1	2	SPLIT

This criteria sheet will be the form used to evaluate projects submitted to the FY2016 HUD NOFA competition by the CoC Project Ranking and Review Committee. Each project will be scored by an objective point system. Inquiries about this system can be addressed to the CoC's Assistant Planner, Stephanie Willmore at stephaniew@unitedwayuc.org.

Applicant Organization _____   Project Name _____

GENERAL APPLICATION CRITERIA

[/5]   1. Applicant complied with CoC application requirements
      Submitted:
- □ Applicant profile submitted in e-snaps
- □ Project application submitted in e-snaps
- □ Most recent audit and response to any audit findings
- □ Most recent HUD monitoring report (if applicable)
- □ Spreadsheet showing LOCCS drawdowns of funds (if applicable)
- □ Nonprofit letter of determination (if private nonprofit)
- □ Most recent HMIS APR (Annual Progress Report) for dates 4/30/2015-05/01/2016

[/1]   2. Eligible applicant (nonprofit organizations, states, local governments, and instrumentalities of state or local government. For-profit entities are NOT eligible to apply for grants or to be sub-recipients of grant funds.)

[/1]   3. Project is located in the CoC region (Utah, Wasatch and/or Summit Counties)

[/1]   4. Renewal project is under contract in 2016 and contract ends between 1/1/2017 to 12/31/2017.

[/2]   5. HUD threshold requirements include the following. If one or more of these is true then must put "0" HUD has reported to CoC that the renewal applicant has been unwilling to accept technical assistance, has history of inadequate financial accounting practices, has indications of project mismanagement, has a drastic reduction in the population served, or has made program changes without HUD approval, or has lost a project site and is not expected to satisfactorily obtain a new site, or has history of serving ineligible persons, expending funds on ineligible costs or failing to expend funds within statutorily established timeframes.

Points	Scoring
___/10	Questions 1 receives 5 points for full completion, and two points if one or more documents are missing. Questions 2, 3, 4, receive one point each. Question 5 receives 2 points, or 0 if.

RENEWAL PROJECT CRITERIA

/2	Match proposal meets HUD requirements – 25% in cash and/or in-kind except for leasing projects
/2	Serves eligible population(s)* (meets one of four HUD definition categories of homeless)
/5	Serves CoC prioritized populations (5 points for chronically homeless, 3 for youth (18-25), 3 for domestic violence victims and families, 2 for homeless singles, 1 for unemployed adults)
/2	Budget shows cost effectiveness (detailed budget with less than 10% of funds itemized toward administrative costs).
/2	Readiness to carry out project activities and to achieve goals (5+ years of experience of executing program type).
/2	Organization has capacity to properly and timely administer and manage federal funds (staffing and 5+ years' experience handling grant funds evident)
/5	Project is a Housing First project (No or not applicable=0). Housing First: Does not require applicant to meeting sobriety requirements or to participate in service program before entering housing, although the clients may already be actively involved in services.
/5	Project is low barrier with admission in terms of drug and criminal history; low or no income; current or past substance abuse; history of domestic violence; and/or criminal records (with exception of state and federal restrictions or local law or ordinance).

Points	Scoring
/25	As stated above.

PERFORMANCE CRITERIA

Per HMIS APR* Review of most recent HUD APR for Performance Results (4/30/2015-5/1/2016)-Information should be found on supplemental application

_____/15   1 point=74% or less of original goal; 3 points = minimum of 75%; 5 points=minimum of 90%

Measure	Original Goal	Result	Percentage met of original goal	Points received
Housing Stability				
Earned income				
Total Income				

*Recommended: (If first year renewal, goals set for an appropriate performance standard. Goal of 80%+ receive 5 points each, between 60-80% receive 3 points each, less than 60% receive 1 point)

Points	Scoring
/15	As stated above.

Additional performance measures

| /5 | CoC Membership Involvement or commitment: Recommended: 5 points = participation 60% or more of CoC meetings and/or subcommittee meetings; 2 points 30% or less |

| /5 | Participation in HMIS (3 points if in process or willing to participate) |

| /5 | Timely drawdown of HUD funds (review of LOCCS report) 5 = at least quarterly, 2=less than quarterly; if first year renewal, 5 points=project will begin drawing down within 3 months of contract implementation; 2=within six months). |

| /5 | Meets Utah HMIS SOP Data Quality Standards (found in APR); (5=5% or less missing data average on APR measures; 4=less than 10% missing data, 1=less than 15% missing data, 0=15%+ missing data); 5 points if not applicable. |

| /5 | Average bed utilization (percentage average of 4 PIT counts): ____% (90-100%=5 points; 80-90%=4 points; 70-80%=3 points, 60-70%=2 points; 50-60%=1; 50% or less=0). 5 points if beds will be available within 3 months of receiving contract for first time renewals. |

| /5 | Any findings in the program's HUD Monitoring reports? (Recommended 5 points if no or not applicable; 3 if organization satisfactorily met requirements of findings in the report.
Yes ☐   No ☐   Not applicable ☐ |

If yes, explain how the organization responded to these findings:

| |

| /5 | Any findings or unsatisfactory remarks in the program's annual CoC monitoring report (e.g., service to ineligible populations, insufficient documentation, insufficient drawdowns, etc.)? Recommended 5 points if no or not applicable; 2 points if organization satisfactorily met requirements of findings in the report
Yes ☐   No ☐   Not applicable ☐ |

If yes, explain how the organization responded to these findings:

| |

| /5 | Supports HUD's Opening Doors priorities** (three or more populations=5, two or more populations =4, one population=3)
☐   Chronic homeless persons
☐   Youth (18-24)
☐   Homeless families
☐   Veterans
☐   Victims of domestic violence
☐   Families with children |

| /10 | Project purpose
☐   Permanent supportive housing (10 points)
☐   Rapid rehousing (7 points)
☐   Support services (3 points) |

Points	Scoring
/50	As stated above.

GRAND TOTAL	Percentage
/100	%

Comments

If the project is recommended for rejection, please explain the reason(s) for rejection below:

** The vision of *Opening Doors* is centered on the belief that "no one should experience homelessness; no one should be without a safe, stable place to call home." As amended by this document, the HUD *Opening Doors* Plan sets, and remains focused on four key goals: (1) Prevent and end homelessness among Veterans in 2016; (2) Finish the job of ending chronic homelessness in 2017; (3) Prevent and end homelessness for families, youth and children in 2020; and (4) Set a path to end all types of homelessness.