

**Mountainland Continuum of Care**  
**HUD Notice of Funding Availability (NOFA)**  
**Open RFP Announcement**

**Memorandum**

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**To:** Interested Parties with Projects Serving Homeless Populations in Utah, Wasatch, and Summit Counties

**From:** Mountainland Continuum of Care Staff

**Date:** June 22, 2018

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Dear Community Partners,

The Mountainland Continuum of Care (CoC) invites local community members, organizations, and agencies in Utah, Wasatch, and Summit counties that work toward ending homelessness to apply for funding through our program. The CoC offers open membership and provides coordinated planning and funding opportunities to service programs. The purpose of the CoC program is described as follows:

“The Continuum of Care (CoC) Program is designed to promote communitywide commitment to the goal of ending homelessness; provide funding for efforts by nonprofit providers, and State and local governments to quickly rehouse homeless individuals and families while minimizing the trauma and dislocation caused to homeless individuals, families, and communities by homelessness; promote access to and effect utilization of mainstream programs by homeless individuals and families; and optimize self-sufficiency among individuals and families experiencing homelessness.” (Source: <https://www.hudexchange.info/programs/coc/>)

The CoC coordinates access to services, facilitates dialogue and sharing of best practices, and promotes an integrated, systems-based approach to solving homelessness. We need the talent, empathy, and expertise of diverse stakeholders in order to create housing opportunities for the vulnerable in our community. Our combined efforts have contributed to the placement of hundreds of homeless households into permanent housing every year.

The CoC periodically offers funding opportunities for projects and services that are oriented toward permanent housing. The primary annual funding opportunity for these projects is provided by the federal government’s Department of Housing and Urban Development (HUD). To find out more information about **FY2018**’s funding opportunity, please join our orientation meeting on Monday, July 16th at 2:00 PM-4:00 PM at United Way of Utah County, 148 North 100 West, Provo, UT 84601. Please RSVP by email to the CoC Planner, Heather Hogue at [heatherh@unitedwayuc.org](mailto:heatherh@unitedwayuc.org).

To learn more about general CoC events and/or learn more about the Mountainland Continuum of Care, please visit our website at [mountainlandcoc.org](http://mountainlandcoc.org).

## *Mountainland Continuum of Care*

### **FY 2018 CoC HUD Funding Opportunity**

The Utah **FY 2018** Mountainland Continuum of Care funding competition opened June 21<sup>st</sup>, 2018. The CoC invites proposals from entities engaged with homeless services, for those either currently engaged with the Continuum of Care or willing to become engaged, for new projects. Applications only consistent with project type eligibility defined by HUD and with the funding priorities established by the CoC are available. For profit organizations are not eligible to apply.

The deadline for **all renewal and new project applications is Friday, August 10, 2018 at 11:59PM.** Any new staff submitting applications for the first time may contact CoC staff to receive training about the technical process and application materials. If you intend to apply for a renewal project you must send a **Letter of Intent** to Heather Hogue via email at [heatherh@unitedwayuc.org](mailto:heatherh@unitedwayuc.org) by **July 27th, 2018 at 5:00 PM.** If you are interested in creating a new project under CoC funding, please also contact Heather Hogue to sign up an orientation session. An informational/grantee **orientation session for NEW applications** will be held **Monday, July 16, 2018 at 4:00 PM** at United Way of Utah County.

New projects may be considered and funded through reallocation of funds from low performing projects or through the permanent housing bonus made available in this competition.

### **Timeline for project applications:**

The Department of Housing and Urban Development (HUD) released the application instructions for FY8's funding competition on June 28th, 2018. Please click [here](#) to see the announcement and instructions from the HUD Exchange website. Our CoC has already completed the registration process and is beginning the local competition process for renewal and new projects. For information on how to apply, see the attached document below.

Please note the application timeline for the MTL CoC:

Timeline for project applications:

1. Posting of the announcement of funding on CoC website ([mountainlandcoc.org](http://mountainlandcoc.org)) on June 25, and via email to CoC membership. Posting of the notice in local community forums (newspapers, websites, boards, etc.) will occur by June 26, 2018.
2. A draft of the 2018 Rank and Review Criteria will be posting on the CoC website by July 6, 2018 for public review and comment.
3. An orientation session for new applicants and “new project” applicants will be held on July 16, 2018 from 2:00-4:00pm at United Way of Utah County. Agencies may join by phone. Please call 801-691-7723, passcode 1234#.
4. Organizations applying for renewal projects must submit a letter of intent by July 27, 2018. Please submit letters via email to Heather Hogue at [heatherh@unitedwayuc.org](mailto:heatherh@unitedwayuc.org).
5. Adoption of the final rank and review criteria will occur in the general CoC meeting on August 13, 2018. Rank and Review Committee members will be voted into placement that day. Nominations for new members may be submitted to Heather Hogue by August 6, 2018. Rank and review committee members shall have no conflict of interest while sitting on the committee. The posting of the final rank and review criteria will also be made available on the CoC website by August 14, 2018.

6. Renewal and new project supplemental applications and e-snaps application are due by 11:59 PM on Friday, August 15, 2018.
7. The Rank and Review Committee will review applications between August 16-22, 2018.
8. Determination of project application ranking in Tier 1 and Tier 2 in CoC Rank and Review meeting on Thursday, August 23, 2018.
9. Notification of agencies regarding project funding ranking by August 28, 2018 by email and through public posting on the CoC website. Formal announcement will also take place in CoC meeting on September 10, 2018.
10. CoC staff will review e-snaps applications to ensure compliance with HUD threshold and application requirements between August 28th through September 7th. Staff will work with agencies to make any needed improvements or modifications.
11. The final due date for the Consolidated Application is September 18, 2018. Our CoC will be turning in the application on Friday, September 14

### **Timeline for Continuum of Care Collaborative Application:**

1. Registration within the required timeframe completed.
2. Reviewed, completed and submitted the GIW in the required timeframe.
3. Final review of HUD approved GIW by CoC staff by June 30th.
4. Review of debrief and scoring of previous collaborative application by CoC staff beginning June 12th.
5. Review of NOFA and collaborative application requirements and process by CoC staff June 28
6. CoC staff will engage organizations to discuss progress made, future plans, goals regarding various components of the Collaborative application between June 28th and September 3, 2018.
7. Acquire all required attachments for the Collaborative Application and Project Listing by September 1, 2018:
  - Certification of Consistency with the Consolidated Plan – HUD-2991 for Provo, Orem, Lehi and MAG
  - CoC Review, Score and Ranking Procedures
  - CoC's Process for Reallocating
  - Public Posting of FY 2017 Project Selections, Ranking and CoC Application.
  - Governance Charter (HMIS Governance)
  - PHA Administrative Plan(s)
  - HDX Report
  - Project reallocation forms (if any)
  - HUD-approved final FY 2017 GIW
8. Initial draft of Collaborative Application narrative posted on website by September 1, 2018 and emailed to CoC membership for review and feedback between September 4 and September 11.
9. Collaborative application with project list submitted to HUD by midnight September 14, 2018.

### **Eligible new housing projects identified by the HUD NOFA include:**

1. **For renewal projects only:** Project applicants can transition an existing renewable component (e.g., TH) to another component (e.g., PH-RRH). To take advantage of the transition grant, the project applicant must use the reallocation process to relocate the existing eligible renewal component to one of the eligible new project components: PH-PSH, PHRRH, Joint TH and PH-RRH, dedicated HMIS, or SSO-CE. The term of the new grant must be for 1 year. A project applicant can transition more than one existing component to create a new component provided the new project meets the following:

- is from the same recipient for the eligible renewal grant(s) being eliminated; and
- the project applicant must provide the grant number(s) of the project(s) being eliminated to create the new project; and
- must attach a copy of the most recently awarded project application

**2. For domestic violence projects only:** Up to \$50 million is available for the DV Bonus which will provide housing and services to survivors of domestic violence, dating violence, and stalking. A CoC may apply for up to 10 percent of its Preliminary Pro Rata Need (PPRN), or a minimum of \$50,000, whichever is greater, or a maximum of \$5 million. A CoC may apply for one of each of the following types of projects which are limited to a 1-year funding request and must follow the Housing First approach:

- Rapid Re-housing (PH-RRH) projects.
- Joint TH and PH-RRH component projects as defined in Section II.C.3.m of this NOFA.
- SSO Projects for Coordinated Entry (SSO-CE) to implement policies, procedures, and practices that equip the CoC's coordinated entry to better meet the needs of survivors of domestic violence, dating violence, sexual assault, or stalking (e.g., to implement policies and procedures that are trauma-informed, client-centered or to better coordinate referrals between the CoC's coordinated entry and the victim service providers coordinated entry system where they are different).

### **Other projects eligible through reallocation of funding:**

- PH-PSH;
- PH-RRH;
- Joint TH and PH-RRH
- HMIS (dedicated); and
- SSO-CE.

**Consolidation of renewal projects is also eligible through reallocation.** If you plan to consolidate, please reach out to Heather Hogue at [heatherh@unitedwayuc.org](mailto:heatherh@unitedwayuc.org).

### **HUD and MTL CoC Priorities:**

1. Create a systemic response to homelessness
2. Strategically allocate resources
3. End chronic homelessness
4. End family homelessness
5. End youth homelessness
6. End veteran homelessness
7. Use a Housing First Approach

### **Counties served by the Mountainland CoC:**

Utah Wasatch Summit

### **CoC Contact Information:**

Please contact Heather Hogue at [heatherh@unitedwayuc.org](mailto:heatherh@unitedwayuc.org) if you are interested in submitting a new project or if you would like additional information.

### **For More Information:**

For information about the Continuum of Care Program and funding, click [here](#). For access to the NOFA and related materials, click [here](#). For email notifications from HUD about the CoC program, click [here](#). All application information will be posted to the Mountainland Continuum of Care website.